

MINUTES OF MEETING OF THE
BOARD OF COMMISSIONERS

October 15, 2020

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11 §

The Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") met in regular session, open to the public, at the Bridgestone Municipal Utility District ("Bridgestone") Operations and Water Education Center, 19720 Kuykendahl Road, Spring, Texas 77379, a meeting place inside the boundaries of the District, on Thursday, October 15, 2020, at 9:00 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

Karen Plummer	President
Steve Williams	Vice President
Fred Grundmeyer	Secretary
Robert Pinard	Treasurer/Asst. Secretary
Kevin Brost	Asst. Treasurer

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Ms. Chris Linn of Myrtle Cruz, Inc. ("Bookkeeper"), bookkeeper for the District; Ms. Regina D. Adams (via teleconference) and Ms. Monica Garza, attorneys, and Ms. Carla Christensen, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), attorneys for the District; Mr. Brian Trachtenberg and Ms. Anna Phillips of Greathouse Holloway McFadden Trachtenberg, special counsel to the District; Ms. Danielle Supkis Cheek, CPA of Pannell Kerr Forster of Texas, P.C. ("PKF") (via teleconference); Messrs. Zach Karrenbrock and Hunter Gore of 62 Digital, LLC ("62 Digital"), the District's website service provider and communications coordinator; Mr. Matt Zavadsky of Metropolitan Area EMS Authority d/b/a MedStar Consulting ("MedStar") (via teleconference); Mr. Steve Athey of Health Care Visions (via teleconference); Messrs. Terry Lynch, Jeff Lynch and Andy Lynch of J T Lynch Company, LLC ("JT Lynch"); Mr. Wren Nealy, Cypress Creek Emergency Medical Services ("CCEMS") Chief Executive Officer; Mr. Dave Billings, member of the CCEMS Board of Directors ("CCEMS Board"); Mr. George Vie of Feldman & Feldman, P.C., attorney for CCEMS; Mr. Steven Beesley, CCEMS Interim Public Information Officer; and numerous members of the public and CCEMS employees. A copy of the sign-in sheets are attached hereto.

There were numerous other members of the public in attendance via conference call but were unable to be identified other than by telephone number.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

This meeting was video recorded by Mr. Beesley for use by CCEMS and by 62 Digital for use by the District. The meeting was also streamed live by 62 Digital on the District's website.

The Board held a 30-second moment of silence for prayer and reflection.

PUBLIC COMMENTS

The President then recognized Mr. Larry Lipton, a resident of the District, who read a statement expressing his concerns related to the District's termination of its Service Agreement with CCEMS and the future of CCEMS. Mr. Lipton implored the Board to schedule a mediation with the CCEMS Board.

Commissioner Pinard entered the meeting at this time.

Mr. Tom Guyton next stated that, as a resident of the District, he is a supporter of CCEMS and that CCEMS' level of service is excellent. Mr. Guyton also expressed his concerns related to the District's termination of its Service Agreement with CCEMS.

The President then recognized Mr. Ed Rogers, a resident of the District, who read a statement expressing his continued support for CCEMS and the excellent service CCEMS provides.

There were no additional public comments at this time.

All meeting attendees, with the exception of all members of the Board present, Ms. Adams (via teleconference), Ms. Garza, Ms. Christensen, Mr. Trachtenberg and Ms. Phillips exited the meeting at 9:15 a.m.

CONVENE IN EXECUTIVE SESSION

Pursuant to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended, specifically Section 551.071 regarding matters of attorney-client privilege and pending or contemplated litigation, Commissioner Plummer convened the Board in Executive Session at 9:16 a.m., to consult with the District's attorney regarding legal matters pertaining to pending litigation. The persons present in the Executive Session at various times were Commissioners Plummer, Williams, Pinard, Grundmeyer and Brost, Ms. Adams (via teleconference), Ms. Garza, Ms. Christensen, Mr. Trachtenberg and Ms. Phillips.

RECONVENE IN OPEN SESSION

All meeting attendees still present re-entered the meeting at this time.

Commissioner Plummer then reconvened the meeting in open session at approximately 9:54 a.m. at which time the Board proceeded with the regular meeting.

APPROVAL OF THE MINUTES

The Board considered approval of the minutes of the regular meeting of September 17, 2020 and the special meeting of October 1, 2020. Upon motion by Commissioner Brost, seconded by Commissioner Grundmeyer, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the regular meeting of September 17, 2020 and special meeting of October 1, 2020, as presented, and certified agendas for same.

STATUS OF TRANSITION TO NEW INTERSECTION PREEMPTION CONTROLLER DEVICES (THE "PREEMPTION DEVICES"), INCLUDING AUTHORIZE ADDITIONAL PAYMENTS RELATED TO SAME

Commissioner Brost noted that there is nothing new to report regarding the installation of the new preemption devices at the Harris County and Texas Department of Transportation intersections.

STATUS OF OBTAINING TWO (2) REMAINING VEHICLE TITLES FOR DISTRICT-FUNDED AMBULANCES FROM CCEMS

Ms. Garza then reminded the Board that her office has completed the process of correcting the vehicle titles for ten (10) of the 12 ambulances owned by the District and has received receipts for same. Ms. Garza noted that her office will also coordinate the correction of the titles for the remaining two (2) ambulances once the erroneous liens on such titles have been removed by CCEMS. Mr. Vie then reported that his office has filed the title corrections on the two (2) ambulances to remove the improperly recorded liens and is awaiting receipt of the clean, corrected titles.

STATUS OF PREPARATION OF SPECIAL DISTRICT EXAMINATION BY PKF, INCLUDING: A) RECONCILIATION OF DISTRICT FUNDING VS. CCEMS EXPENDITURES; AND B) PHYSICAL INVENTORY OF DISTRICT AND CCEMS ASSETS

The President then recognized Ms. Cheek, who reported on the status of PKF's request to review CCEMS' financial records/documents and physical inventory of the District's and CCEMS' assets. Ms. Cheek reported that CCEMS previously provided all of the requested financial records and PKF is in the process of reviewing such records and preparing the special examination report. Ms. Cheek then reported that her office is in the process of conducting the physical inventory of the District and CCEMS assets. Ms. Cheek noted that CCEMS continues to cooperate with her office in connection with questions regarding CCEMS financial records and the physical inventory.

UPDATE FROM MEDSTAR, INCLUDING STATUS OF OBTAINING TEXAS DEPARTMENT OF STATE HEALTH SERVICES ("DSHS") EMERGENCY MEDICAL SERVICES ("EMS") PROVIDER LICENSE, INCLUDING APPOINTMENT OF ADMINISTRATOR OF RECORD AND STATUS OF RECRUITMENT OF DISTRICT EXECUTIVE DIRECTOR, BUSINESS MANAGER, MEDICAL DIRECTOR AND ANY OTHER EMPLOYEES OR CONTRACTORS DEEMED ADMINISTRATIVELY NECESSARY

Commissioner Brost reported that he is coordinating with MedStar in connection with the preparation of the application to obtain the District's DSHS EMS Provider license and the appointment of an Administrator of Record.

Mr. Zavadsky stated that MedStar has been coordinating with Mr. Athey regarding the recent posting of the Executive Director job description. Mr. Zavadsky reported that to-date, the District has received 58 applications for the Executive Director position, 17 of which contain the requisite requirements. Mr. Zavadsky noted that the deadline for filing applications for the Executive Director position is October 23rd.

DISCUSS COMMUNICATIONS WITH EMS PROVIDER CANDIDATES AND TAKE ANY NECESSARY ACTIONS ON SAME

There was no discussion on this matter at this time.

REVIEW AND TAKE ANY NECESSARY ACTIONS ON MONTHLY OPERATIONS AND FINANCIAL REPORT FROM CCEMS, CCEMS BILLING/COLLECTION PROCESSES AND PROCEDURES, STATUS OF INVESTIGATION OF CCEMS MAINTENANCE FACILITY AND EMPLOYEES RELATED THERETO AND EMS TRANSITIONAL MATTERS

In response to a request from Commissioner Pinard, Mr. Nealy agreed to provide the Board with the CCEMS monthly Operations Report several days prior to the regular Board meetings.

The President next recognized Mr. Nealy, who presented to and reviewed with the Board the monthly CCEMS Operations and Financial Reports, including the operations statistics for September 2020, copies of which are attached hereto. Mr. Nealy reported that during September there were 3,458 transports, nine (9) Life Flight transports and that 850 of the calls made during the month were "no transports." Mr. Nealy went on to report that during September, CCEMS received six (6) mutual aid assists and provided 16 mutual aid assists outside of CCEMS' boundaries.

Mr. Nealy next presented to and reviewed with the Board the System Status Level Report and the Response Times Report, copies of which are attached to the CCEMS Report. Mr. Nealy went on to review with the Board the average response times for: 1) dispatch; 2) chute; 3) travel; 4) total response; 5) arrival on scene; 6) transports; and 7) hospital stays. Mr. Nealy then reviewed with the Board more detailed response times for each unit/paramedic. Mr. Nealy went on to state that response times continue to improve due to: 1) addition of three (3) 24-hour ambulances; 2) maintenance on peak ambulances; 3) strategic location of ambulances;

4) transition from a "post plan" to a "hybrid system status management plan"; and 5) allowing employee access to FirstWatch portal to monitor response times. A discussion ensued regarding the updated average response times. Ms. Adams asked Mr. Nealy why the "standard" response time was changed from 8:59 to 9:59 on First Watch around July or August. My Nealy responded that CCEMS includes chute time in its definition of response time.

Ms. Garza exited the meeting at this time.

Mr. Nealy then reported that CCEMS continues to coordinate with the U.S. Army regarding the ongoing Clinical Fellowship Program for 2020.

Mr. Nealy then reported on the status of the Community Wellness and Paramedic Program, which allows a physician's assistant to respond directly to less urgent patients who do not require an ambulance. Mr. Nealy went on to report that patients are currently being contacted by telephone for a follow-up in light of the COVID-19 pandemic. Mr. Nealy added that CCEMS is participating in a pilot program with St. Luke's Vintage Park Hospital in an effort to deter hospital re-admissions.

Mr. Nealy then reviewed the results of the recent EMS Survey Team survey (from January 1st through September 30th) and noted that CCEMS scored a 95.54. A copy of the survey results is attached to the Operations Report. A brief discussion ensued regarding the results of and the size of the response pool to the survey. In response to a question from Commissioner Brost, Mr. Nealy stated that CCEMS has been participating in such survey for years. Commissioner Pinard stated this was the first time the Board had seen such survey. In response to a question from Commissioner Brost, Mr. Nealy agreed to obtain the previous survey results and provide same to the Board.

Mr. Nealy next reviewed with the Board the CCEMS Financial Report for September 2020. A discussion ensued.

Mr. Nealy then presented to and reviewed with the Board various funding requests from CCEMS.

Mr. Nealy went on to review with the Board the status of acquisition of new ambulances and equipment. Mr. Nealy stated that the request for proposals for the purchase of eight (8) ambulances, two (2) supervisor vehicles and equipment for existing ambulances closed on August 24th and three (3) companies submitted a proposal in connection with the purchase of the vehicles: 1) Frazer; 2) Wheeled Coach; and 3) McCoy Miller. Mr. Nealy added that it will cost approximately \$81,445.71 per ambulance to purchase the necessary capital equipment (i.e. Stryker Power-Pro stretcher, Lucas 3 device, Laryngoscope, Zoll monitor, Masimo RAD057 carbon monoxide detector) for installation on the ambulances. A discussion ensued.

Mr. Nealy went on to present the Personnel Manpower Report, including the EMS personnel. Mr. Nealy stated that CCEMS currently has 35 dispatchers (par is 40), 75 unit operators (par is 80) and 84 paramedics (par is 80). Mr. Nealy reiterated that CCEMS currently has 18-24/7 ambulances and three (3) 12-hour peak ambulances in service. Mr. Nealy stated that if/when eight (8) additional ambulances are placed in service the pars for: 1) dispatchers will increase to 44; 2) unit operators will increase to 112; and 3) paramedics will increase to 116.

Mr. Nealy then reported that he continues to coordinate with Commissioner Brost regarding installation of District decals/stickers on District-funded vehicles. Mr. Nealy reviewed with the Board a photograph of the updated proposed District logo to be added to all ambulances, a copy of which is included in the CCEMS Operations Report attached hereto. Upon motion by Commissioner Brost, seconded by Commissioner Williams, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the application of the updated logo decals to all ambulances owned by the District.

Mr. Nealy next addressed multiple questions from Commissioner Brost regarding certain ambulances being taken out of service for hours at a time, specifically Medic 510. In response to a question from Commissioner Brost, Mr. Nealy stated that CCEMS' goal is to have a total of 25 ambulances in operation as soon as possible which would be an addition of four (4) ambulances.

In response to a request from Commissioner Brost, Mr. Nealy then explained the process of "posting" ambulances to the Board. A discussion ensued.

Ms. Garza re-entered the meeting at this time.

In response to a question from Commissioner Brost regarding the payment of overtime for the ambulance crews, Mr. Nealy stated that the District pays for such overtime.

Commissioner Brost then inquired whether Mr. Nealy and Mr. Enrique Lima, President of the CCEMS Board, ever stated to any fire chiefs that, "CCEMS will never initiate any lawsuit against the District". Mr. Nealy stated that he never made such statement.

Commissioner Brost next requested that Mr. Nealy provide the Board with the monthly CCEMS Operations Report by the Friday prior to the District's regular Board meetings.

Commissioner Brost then reported that he was recently informed by one (1) of CCEMS' partner agencies that at least one (1) 911 service call, from the Creekside subdivision, was lost during CCEMS' transition to the back-up communication center due to the power outage at the Communications Center (the "Comm Center"). Mr. Nealy agreed to look into the details of such call to the Comm Center and report back to the Board on same.

In response to a question from Commissioner Plummer, Mr. Nealy stated that there is no update on the CCEMS Maintenance Facility investigation.

Commissioner Brost went on to report that he provided Mr. Nealy with the required information for the purchase of the appropriate AED batteries on August 13th which has been approved by the Board. Mr. Trachtenberg noted that Mr. Brian Gillman, a volunteer with CCEMS, recently informed Ms. Cheek of PKF that CCEMS was awaiting on Board approval to purchase the AED batteries. Mr. Nealy stated that he will inform Mr. Gillman that the Board had approved the purchase of the AED batteries. Mr. Nealy went on to report that the AED batteries have been purchased, but they are not yet installed.

Commissioner Pinard then inquired whether Mr. Nealy is aware that there is a CCEMS Comm Center employee by the name of "Cian Smith" that is utilizing Comm Center computers during work hours to post slanderous comments and Commissioner Pinard's home and work

addresses on social media. Mr. Nealy agreed to look into such matter and report back to the Board.

Mr. Nealy next reported on CCEMS' operations in connection with the COVID-19 pandemic. Mr. Nealy stated that CCEMS responded to approximately 302 suspected COVID-19 cases with 242 of such cases being transported. Mr. Nealy stated that, since March 13th, 127 CCEMS staff members have been monitored for COVID-19 symptoms and 20 CCEMS staff members are/were under self-quarantine. Mr. Nealy went on to state that in September, six (6) CCEMS field staff members exhibited symptoms of COVID-19 and two (2) have tested positive for COVID-19.

REVIEW AND TAKE ANY NECESSARY ACTIONS ON FINANCIAL MATTERS, INCLUDING FINANCIAL REPORT FROM DISTRICT TREASURER AND BUDGET COMPARISON

Ms. Linn then presented to and reviewed with the Board the Bookkeeper's Report, including the revenues and expenses of the District, the budget comparison, the investment report and the checks being presented for payment at the meeting, copies of which are attached hereto.

Ms. Linn reported that during the prior month, the District received \$304.09 in property tax revenue and \$495.53 in investment interest. Ms. Linn further reported that all such revenue has been deposited into the District's Operating Account.

Regarding a recent request from Harris County ESD No. 16 ("ESD 16") for the annual 2020 lease payment, in the amount of \$8,419.25, for the District's lease of Station No. 511, Ms. Linn reported that the Board approved such payment at the August 20th meeting and such check has cleared the bank.

Upon motion by Commissioner Brost, seconded by Commissioner Williams, after full discussion and the question being put to the Board, the Board voted unanimously to: 1) approve the Bookkeeper's Report, as discussed; and 2) authorize payment of the bills as submitted, with the exception of the CCEMS operations payment for October, which would be further reviewed later in the Board meeting.

REVIEW DRAFT BUDGET FOR FISCAL YEAR ENDING ("FYE") DECEMBER 31, 2021 (THE "2021 BUDGET") AND ADOPT THE 2021 BUDGET

Ms. Garza then reminded the Board that the District is required to adopt its annual budget prior to setting the 2020 tax rate. The Bookkeeper and Commissioner Williams, as representative of the Budget Committee, then presented to the Board the 2021 Budget, a copy of which is attached to the Bookkeeper's Report. A discussion ensued regarding the proposed revisions to the 2021 Budget.

Upon motion by Commissioner Williams, seconded by Commissioner Brost, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the 2021 Budget, as presented.

PUBLIC HEARING REGARDING PROPOSED 2020 TAX RATE

The President declared the public hearing open to discuss the District's proposed tax rate for 2020.

Ms. Garza reminded the Board that at the September 17th Board meeting, the Board voted to publish a total proposed (maximum) 2020 tax rate of \$0.036050 per \$100 assessed valuation for operation and maintenance purposes. Ms. Garza reported that the Notice of Public Hearing on Tax Increase for the proposed 2020 tax rate had been published, as required by law, in the Houston Chronicle, the Affidavit of Publication for which is attached hereto.

There being no comments from the public, the public hearing was adjourned.

ADOPT ORDER SETTING RATE AND LEVYING TAX FOR 2020 ("TAX RATE ORDER")

Ms. Garza noted that the Board, at its September 17th Board meeting, agreed to consider adoption of a total 2020 tax rate between \$0.033334 and \$0.036050 per \$100 assessed valuation at today's Board meeting. Ms. Garza reminded the Board that the 2019 tax rate was \$0.034707 per \$100 of assessed valuation. A discussion ensued. Commissioner Plummer noted that a \$0.033334 total 2020 tax rate would result in the average homeowner paying approximately the same amount in District taxes as in 2019.

Upon motion by Commissioner Williams, seconded by Commissioner Grundmeyer, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Tax Rate Order, thereby levying a total ad valorem tax rate of \$0.03334 per \$100 assessed valuation for operations and maintenance purposes for the District's FYE December 31, 2021, a copy of which is attached hereto.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Adams then reviewed with the Board the Tax Assessor/Collector's Report for September, a copy of which is attached hereto.

DISTRICT COMMUNICATIONS REPORT:

STATUS OF PUBLIC RELATIONS ("PR") ACTIVITIES AND TAKE NECESSARY ACTION ON SAME

Mr. Karrenbrock then presented to and reviewed with the Board 62 Digital's monthly website and PR report, a copy of which is attached hereto. Mr. Karrenbrock stated, that after discussion with Commissioners Brost and Pinard and the District's Attorney, he recommends that the Board meetings no longer be streamed live on the District's Facebook page and only streamed live on the District's website. A brief discussion ensued, after which the Board concurred with Mr. Karrenbrock's recommendation.

REVIEW AND APPROVE DISTRICT SOCIAL MEDIA POLICY

Ms. Adams then recommended that the Board consider discontinuing use of the District's Facebook account. A discussion ensued regarding the legal requirements for preservation of the

videos, documents and comments posted on the District's Facebook page if the District discontinues use of same as well as the possible adoption of a Social Media Policy for any District social media utilized. It was the consensus of the Board to discontinue the use of the District's Facebook page. Mr. Karrenbrock agreed to leave all information posted on the District's Facebook page for at least 30 days before deactivating the account. Mr. Karrenbrock also stated that he will preserve all information that has ever been posted to the District's Facebook page for the District's files.

DISCUSS STATUS OF POTENTIAL ADDITIONAL STATION LOCATIONS AND ACQUISITION OF ADDITIONAL AMBULANCES, INCLUDING:

REVIEW AND APPROVE INTERLOCAL HOUSING AND LEASE AGREEMENT WITH HARRIS COUNTY ESD NO. 20 ("ESD 20")

Ms. Garza then presented to an reviewed with the Board the proposed Interlocal Agreement between the District and ESD 20 in connection with ESD 20's proposed lease of housing facilities at an ESD 20 station, a copy of which is attached hereto.

Upon motion by Commissioner Brost, seconded by Commissioner Williams, after full discussion and the question being put to the Board, the Board voted unanimously to approve and authorize execution of the Interlocal Agreement with ESD 20, a copy of which is attached hereto.

STATUS OF REAL ESTATE ACQUISITIONS AND NEGOTIATIONS FOR SAME

Ms. Adams reported that Mr. T. Lynch will further discuss the status of the District's purchase of real estate in Executive Session.

STATUS OF OBTAINING FINANCING OPTIONS FOR VEHICLES AND REAL ESTATE ACQUISITIONS

Ms. Adams reminded the Commissioners that they previously authorized her to coordinate with the District's financial advisor to procure the necessary financing options for the District's acquisition of real estate and vehicles and the financial advisor will be making a recommendation regarding same at either the upcoming special or regular Board meeting.

ATTORNEY'S REPORT:

ADOPT ORDER DECLARING PROPERTY AS SURPLUS AND DECLARING SAME VALUELESS (OUTDATED ELECTION EQUIPMENT) ("SURPLUS PROPERTY ORDER")

Ms. Garza reported that Hart InterCivic ("Hart") has determined that the District's current election equipment is technologically outdated and valueless and has agreed to properly dispose of such equipment on the District's behalf. Ms. Garza presented to and reviewed with the Board the proposed Surplus Property Order. Ms. Garza went on to state that RBAP has requested a proposal from Hart for the District's purchase of new election equipment. Upon motion by Commissioner Brost, seconded by Commissioner Williams, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Surplus Property Order, a copy of which is attached hereto.

Ms. Linn exited the meeting at this time.

REVIEW MATTERS RELATED TO SERVICE AGREEMENT WITH CCEMS NOT PREVIOUSLY DISCUSSED AND TAKE ANY NECESSARY ACTIONS ON SAME

The Board asked Ms. Adams to further review legal matters pertaining to the Service Agreement in Executive Session.

REVIEW OF RECENT PUBLIC INFORMATION ACT ("PIA") REQUESTS AND STATUS OF RESPONSES TO SAME

Ms. Garza next reported on the status of the four (4) PIA requests that had been received between the August 20th and September 17th Board meetings and the one (1) new PIA request that had been received from Community Impact after the October 1st Board meeting.

Ms. Garza reported that her office had responded to two (2) of the four (4) PIA requests as there was no responsive information to such requests. Ms. Garza then reported that her office provided all responsive information in connection with one (1) of the PIA requests and provided the partially responsive information in connection with the other request. Ms. Garza stated that, in connection with one (1) of the PIA requests, her office (on behalf of the District) has also provided Notice to all interested third parties in the event that any third party wishes to file arguments with the Texas Attorney General ("AG") objecting to the release of certain potentially proprietary information. Ms. Garza went on to state that her office also requested that the AG issued a ruling regarding whether such potentially proprietary information is subject to disclosure.

Ms. Garza then reported that her office will provide partially responsive information in connection with the new PIA request submitted by Community Impact. Ms. Garza added that, in connection with such PIA request, her office (on behalf of the District) will also provide Notice to all interested third parties in the event that any third party wishes to file arguments with the AG objecting to the release of certain potentially proprietary information. Ms. Garza went on to state that the her office will also provide the AG with the Notice to all interested third parties and request a ruling regarding whether such potentially proprietary information is excepted from disclosure.

REVIEW DISTRICT CONSULTANT CONTRACTS AND TAKE NECESSARY ACTIONS ON SAME

There was no discussion on this matter at this time.

All meeting attendees, with the exception of all members of the Board present, Ms. Adams (via teleconference), Ms. Garza, Ms. Christensen, Mr. Trachtenberg, Ms. Phillips and Messrs. T. Lynch, J. Lynch and A. Lynch exited the meeting at 11:08 a.m.

CONVENE IN EXECUTIVE SESSION

Pursuant to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended, specifically Sections 551.071, 551.072 and 551.074 regarding matters of attorney-client privilege, pending or contemplated litigation and personnel

matters, Commissioner Plummer convened the Board in Executive Session at 11:15 a.m., to consult with the District's attorney regarding legal matters pertaining to pending litigation, the CCEMS maintenance facility investigation, the Service Agreement with CCEMS, real estate negotiations and personnel-related matters. The persons present in the Executive Session at various times were Commissioners Plummer, Williams, Pinard, Grundmeyer and Brost, Ms. Adams (via teleconference), Ms. Garza, Ms. Christensen, Mr. Trachtenberg, Ms. Phillips, Ms. Cheek and Messrs. T. Lynch, J. Lynch and A. Lynch.

Messrs. Lynch exited Executive Session at 11:25 a.m.

Ms. Cheek entered the Executive Session via teleconference at 11:31 a.m. and exited Executive Session at 11:46 a.m.

RECONVENE IN OPEN SESSION

All meeting attendees still present re-entered the meeting at this time.

Commissioner Plummer then reconvened the meeting in open session at approximately 1:44 p.m. at which time the following action was taken:

Upon motion by Commissioner Williams, seconded by Commissioner Brost, after full discussion and the question being put to the Board, the Board voted unanimously to accept the proposal from South Texas Surveying for a title survey of property, as discussed in Executive Session.

Upon motion by Commissioner Williams, seconded by Commissioner Grundmeyer, after full discussion and the question being put to the Board, the Board voted unanimously to accept the proposal from DCH Environmental Consultants for a Phase I Environmental Assessment of property, as discussed in Executive Session.

Upon motion by Commissioner Williams, seconded by Commissioner Grundmeyer, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the purchase of nine (9) ambulances for reserve purposes for a total cost of \$305,506.

Upon motion by Commissioner Williams, seconded by Commissioner Brost, after full discussion and the question being put to the Board, the Board voted unanimously to authorize payment of \$186.32 (for 2019-2020 term) and \$3,221 (for 2020-2021 term) to VFIS for automobile insurance for the District's recently purchased ambulance.

At this time, Commissioner Williams asked Mr. Nealy what efforts have been made to resolve the outstanding employee insurance claims made/submitted prior to June 1, 2020. Mr. Vie reported that CCEMS' third (3rd) party benefits administrator is processing claims. In response to a question from Commissioner Pinard, Mr. Vie agreed that beginning in November, CCEMS will include a status update on the payment of outstanding employee insurance claims and the related appeals process for any denied claims.

Upon motion by Commissioner Williams, seconded by Commissioner Brost, after full discussion and the question being put to the Board, the Board voted unanimously to authorize payment under protest to CCEMS in the amount of \$884,832, which includes 70% (\$778,166) of

the monthly payment (for wages and medical supplies) requested by CCEMS for October 19, 2020, pursuant to Board action at the June 18th regular meeting, plus 50% (\$106,666) of the requested insurance amount.

After a brief discussion, it was the consensus of the Board to hold the next special Board meeting on Thursday, November 5th at 9:00 a.m. at the Bridgestone Operations and Education Center.

There being no further business to come before the Board, the meeting was adjourned at 1:54 p.m.

PASSED, APPROVED AND ADOPTED this 19th day of November, 2020.


Secretary, Board of Commissioners

