

MINUTES OF MEETING OF THE
BOARD OF COMMISSIONERS

April 29, 2022

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11 §

The Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") met in special session, open to the public, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379, a meeting place inside the boundaries of the District, on Friday, April 29, 2022, at 6:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Karen Plummer	President
Steve Williams	Vice President
Fred Grundmeyer	Secretary
Robert Pinard	Treasurer/Asst. Secretary
Kevin Brost	Asst. Treasurer

All members of the Board were present, thus constituting a quorum. Also attending the meeting were the following District employees: Mr. Douglas Hooten, Chief Executive Officer ("CEO"); Mr. Rob Farmer, Chief Administrative Officer ("CAO"); Mr. Jamie Chebra, Chief Operating Officer ("COO"); Mr. Dave Snavely, Chief Financial Officer ("CFO"); Ms. Shirley Ware, Executive Assistant; Ms. Katie Conn, Compliance Manager; Mr. Xavier De La Rosa, Chief Clinical Officer; Ms. Brandi King, Human Resources Director (via teleconference); and Messrs. Joel Ocasio and Carlo DiBonaventura. District consultants in attendance were: Ms. Regina D. Adams, attorney, and Ms. Carla Christensen, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), general counsel for the District; Mr. Brian Trachtenberg of Greathouse Holloway McFadden Trachtenberg, PLLC ("Greathouse"), special counsel to the District; and Mr. Grant McAnelley of 62 Digital, LLC ("62 Digital"), the District's communications coordinator.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

This meeting was video recorded by 62 Digital for use by the District. The meeting was also streamed live by 62 Digital on the District's website.

The Board held a 30-second moment of silence for prayer and reflection.

PUBLIC COMMENTS

The President recognized Mr. Ocasio, who expressed discontent about the information in Commissioner Brost's recent campaign text message sent to current District employees and former Cypress Creek Emergency Medical Service ("CCEMS") employees.

Commissioner Brost then stated that Mr. Ocasio's opinion was incorrect and he does not understand what the Board does or the Commissioners' responsibilities.

There were no additional public comments at this time.

STATUS OF CCEMS VS. THE DISTRICT, ET AL, (THE "CCEMS LITIGATION") AND RELATED LEGAL MATTERS AND TAKE NECESSARY ACTIONS ON SAME

Mr. Trachtenberg informed the Board that CCEMS filed a motion in the United States Bankruptcy Court earlier in the day requesting that the judge approve the settlement agreement between the District, CCEMS, the former CCEMS Chief Executive Officer, former and current CCEMS Board of Directors ("CCEMS Directors"), Koronis Revenue Solutions LLC ("Koronis") and Travelers Casualty and Surety Company of America ("Travelers") in connection with the CCEMS Litigation and CCEMS' bankruptcy proceedings (the "Settlement Agreement"). Mr. Trachtenberg then presented to and reviewed with the Board the final Settlement Agreement executed by all parties, a copy of which is attached hereto. Mr. Trachtenberg proceeded to review the terms of the Settlement Agreement, including, but not limited to: 1) payment of \$413,500 in cash and the CCEMS' Federal Emergency Management Agency ("FEMA") receivable in the amount of \$380,000 to the District; and 2) granting the District an unsecured claim of \$2.5 million in CCEMS' bankruptcy case. Mr. Trachtenberg went on to explain that the \$413,500 in cash is comprised of \$350,000 from Travelers, \$50,000 from Koronis and \$13,500 from the CCEMS Directors. Mr. Trachtenberg then reported that the District would also retain the entirety of the previously-withheld CCEMS monthly operating funds totaling approximately \$2.5 million. A discussion ensued.

Mr. Trachtenberg stated that he would provide additional updates on the CCEMS Litigation and CCEMS' bankruptcy proceedings in Executive Session.

STATUS OF THE CCEMS LITIGATION AND RELATED MATTERS

PERSONNEL MATTERS AND TAKE NECESSARY ACTIONS ON SAME

Commissioner Plummer then stated that the Board would be going into Executive Session to deliberate matters of attorney-client privilege and pending litigation as they relate to the CCEMS Litigation, pursuant to Section 551.071, Texas Government Code and personnel matters pursuant to Section 551.074, Texas Government Code.

All members of the Board present, Ms. Adams, Ms. Christensen, Mr. Trachtenberg, and Mr. Hooten convened into Executive Session at 6:23 p.m.

Commissioner Pinard entered Executive Session at 6:26 p.m.

Mr. Trachtenberg exited Executive Session at 6:34 p.m.

Mr. Hooten exited Executive Session at 6:38 p.m.

Commissioner Pinard exited Executive Session at 7:09 p.m.

Ms. King entered Executive Session at 7:10 p.m. and exited at 7:18 p.m.

Mr. Hooten re-entered Executive Session at 7:34 p.m., exited at 8:14 p.m. and re-entered Executive Session at 8:33 p.m.

All other meeting attendees still present re-entered the meeting at 8:36 p.m.

RECONVENE IN OPEN SESSION

Commissioner Plummer reconvened the meeting in open session at approximately 8:37 p.m. at which time no action was taken by the Board.

There being no further business to come before the Board, the meeting was adjourned at 8:37 p.m.

PASSED, APPROVED AND ADOPTED this 19th day of May, 2022.


Secretary, Board of Commissioners

