

MINUTES OF MEETING OF THE  
BOARD OF COMMISSIONERS

March 29, 2022

THE STATE OF TEXAS §  
COUNTY OF HARRIS §  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11 §

The Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") met in special session, open to the public, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379, a meeting place inside the boundaries of the District, on Tuesday, March 29, 2022, at 9:00 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

Karen Plummer	President
Steve Williams	Vice President
Fred Grundmeyer	Secretary
Robert Pinard	Treasurer/Asst. Secretary
Kevin Brost	Asst. Treasurer

All members of the Board were present, except Commissioner Grundmeyer, thus constituting a quorum. Also attending the meeting were the following District employees: Mr. Douglas Hooten, Chief Executive Officer ("CEO"); Mr. Rob Farmer, Chief Administrative Officer ("CAO"); Mr. Jamie Chebra, Chief Operating Officer ("COO"); Mr. Dave Snavely, Chief Financial Officer ("CFO"); Ms. Shirley Ware, Executive Assistant; Ms. Katie Conn, Compliance Manager; Dr. Casey Patrick, Medical Director; Mr. Xavier De La Rosa, Chief Clinical Officer; and Messrs. Joel Ocasio, P.J. Silver and Matt Folsom. District consultants in attendance were: Ms. Regina D. Adams, attorney, and Ms. Carla Christensen, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), general counsel for the District; Mr. Brian Trachtenberg and Ms. Anna Phillips of Greathouse Holloway McFadden Trachtenberg, PLLC ("Greathouse"), special counsel to the District; and Messrs. Zach Karrenbrock and Grant McAnelley of 62 Digital, LLC ("62 Digital"), the District's communications coordinator.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

This meeting was video recorded by 62 Digital for use by the District. The meeting was also streamed live by 62 Digital on the District's website.

The Board held a 30-second moment of silence for prayer and reflection.

PUBLIC COMMENTS

The President recognized Mr. Ocasio, who stated that Commissioner Brost previously made a statement that the District was saving District taxpayers a substantial amount of money,

but all he sees is the District spending millions of taxpayer dollars.

Commissioner Brost stated that he previously made a comment commending the District and its staff for implementation of all the emergency medical service ("EMS") operational improvements that the District has been able to make over the last six (6) months while managing to drastically improve ambulance response times throughout the District and that the District anticipates another reduction in the District's tax rate for 2022.

There were no additional public comments at this time.

REVIEW AND APPROVE ELECTRONIC PROTECTED HEALTH INFORMATION ("E PHI") DATA EXPORT AGREEMENT WITH IMAGE TREND, INC. ("IMAGE TREND") AND MONTGOMERY COUNTY HOSPITAL DISTRICT ("MCHD") IN CONNECTION WITH DATA MANAGEMENT SERVICES FOR IRONMAN TEXAS EVENT(S)

Mr. Hooten then presented to and reviewed with the Board the proposed ePHI Data Export Agreement with Image Trend and MCHD in connection with data management services for Ironman Texas event(s). A discussion ensued. Ms. Adams noted that RBAP reviewed and commented on the ePHI Data Export Agreement.

Commissioner Pinard entered the meeting at this time.

Upon motion by Commissioner Williams, seconded by Commissioner Brost, after full discussion and the question being put to the Board, the Board voted unanimously to approve and authorize the CEO to execute the ePHI Data Export Agreement, a copy of which is attached hereto, subject to finalization of same.

REVIEW PROPOSALS FOR MANAGED INFORMATION TECHNOLOGY ("IT") SERVICES

Mr. Hooten then presented to and reviewed with the Board an Executive Summary and the proposals received for Managed IT Services for the District, copies of which are attached hereto. Mr. Hooten stated that a District staff proposal review committee met with both companies who submitted proposals (Paranet Solutions ("Paranet") and Optimum Computer Solutions, Inc. ("OCS")) and reviewed both submissions. Mr. Hooten stated that it is the committee's recommendation to award the contract for Managed IT Services to OCS for an annual cost of \$259,500.00. A discussion ensued after which Mr. Hooten answered questions from the Board. Mr. Hooten noted that the District currently spends approximately \$26,000.00 per month to the District's current Managed IT Service Provider, Paranet, and anticipates spending approximately \$21,000.00 per month with OCS.

Ms. Phillips entered the meeting at this time.

Upon motion by Commissioner Brost, seconded by Commissioner Williams, after full discussion and the question being put to the Board, the Board voted unanimously to accept the proposal from OCS for Managed IT Provider Services and approve and authorize the CEO to execute a Master Service Agreement with OCS for same, subject to final review by RBAP.

Dr. Patrick and Mr. De La Rosa entered the meeting at this time.

STATUS OF CYPRESS CREEK EMERGENCY MEDICAL SERVICES ("CCEMS") VS. THE DISTRICT, ET AL, (THE "CCEMS LITIGATION") AND RELATED LEGAL MATTERS AND TAKE NECESSARY ACTIONS ON SAME

Mr. Trachtenberg stated that he would provide status updates on the CCEMS Litigation and CCEMS' bankruptcy proceedings in Executive Session.

STATUS OF FREEPOINT ENERGY SOLUTIONS, LLC ("FREEPOINT") VS. CONTINENTAL ALLOYS AND SERVICES, INC., ET AL (THE "FREEPOINT LITIGATION") AND TAKE ANY OTHER NECESSARY ACTIONS ON SAME

Mr. Trachtenberg stated that he would provide a report on the Freepoint Litigation in Executive Session.

STATUS OF THE CCEMS LITIGATION AND RELATED MATTERS

STATUS OF THE FREEPOINT LITIGATION AND RELATED MATTERS

Commissioner Plummer then stated that the Board would be going into Executive Session to deliberate matters of attorney-client privilege and pending litigation as they relate to the CCEMS Litigation and the Freepoint Litigation, pursuant to Section 551.071, Texas Government Code.

All members of the Board present, Ms. Adams, Ms. Christensen, Mr. Trachtenberg, Ms. Phillips and Mr. Hooten convened into Executive Session at 9:15 a.m.

All other meeting attendees still present re-entered the meeting at 10:37 a.m.

RECONVENE IN OPEN SESSION

Commissioner Plummer reconvened the meeting in open session at approximately 10:41 a.m. at which time the following action was taken by the Board:

Upon motion by Commissioner Williams, seconded by Commissioner Brost, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the District's special counsel and the Litigation Committee, consisting of Commissioners Plummer and Pinard, to act within the limitations regarding CCEMS Litigation mediation as discussed during Executive Session.

There being no further business to come before the Board, the meeting was adjourned at 10:42 a.m.

PASSED, APPROVED AND ADOPTED this 21<sup>st</sup> day of April, 2022.



  
Secretary, Board of Commissioners