

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11 REQUEST FOR QUALIFICATIONS

PROJECT: Harris County Emergency Services District No. 11 Administration Campus Urban Land Planning

SUMMARY:

Harris County Emergency Services District No. 11 (the "District"), in accordance with Sections 2254.001 et seq., Texas Government Code, also known as the Professional Services Procurement Act, is accepting a Statement of Qualifications ("SOQ") from qualified urban land planning and design firms to provide both urban land planning/platting work and consultation services for 43 acres of land located on Stuebner Airline Road, Spring , Harris County, Texas including, but not limited to, preparation of: 1) opportunity and constraints mapping; 2) site plans; and/or 3) preliminary plats required for the realization of those opportunities selected by the District (the "Project").

This Request for Qualifications ("RFQ") includes general information on the Project scope, selection criteria, and other information that may assist potential urban land planning firms in submitting a SOQ for the Project. Offerors are not required to submit engineering designs in response to this RFQ.

FINAL SELECTION OF FIRM:

The District shall select the urban land planning firm that submits the proposal offering the best value for the District on the basis of the selection criteria and on the District's ranking evaluations, as more fully set forth below.

The District shall first attempt to negotiate a contract with the selected firm. If the District is unable to negotiate a satisfactory contract with the selected firm, the District shall, formally and in writing, end all negotiations with that firm and proceed to negotiate with the next firm in the order of the selection ranking until a contract is reached or negotiations with all ranked firms end.

EVALUATION CRITERIA:

For each urban land planning firm that responds to this RFQ, the District shall evaluate the firm's previous experience, demonstrated competence, capability to perform, the past performance of the firm, members of the firm, and other appropriate factors submitted by the firm in response to this RFQ. Cost shall not be considered.

The District at its own discretion may choose to conduct an interview for final selection. The District may evaluate the offerors on the basis of the results of any interview.

The District may request additional information regarding demonstrated competence and qualifications.

The District shall rank each proposal submitted on the basis of the criteria set forth in the RFQs.

The District reserves the right to reject any or all proposals and to terminate this procurement at any time. Each offeror shall be responsible for all costs incurred in connection with responding to this RFQ.

RESPONSES TO RFQ:

Each urban land planning firm that responds to this RFQ must submit the following information:

1. Previous experience on similar projects;
2. Demonstrated competence;
 - a. a portfolio showing similar projects completed by offeror; and
 - b. resumes for each staff member that will be assigned to the Project;
3. Capability to perform; and
4. Professional references.

DEADLINE FOR SUBMISSIONS:

A SOQ must be received at the District's Administration Office, Harris County Emergency Services District No. 11, 18334 Stueber Airline Road, Spring, Texas 77389 by 12:00 p.m. September 20, 2023. Please submit one (1) digital file of the SOQ via email to katie.conn@esd11.com.

All interested persons and firms that seek additional information or have questions regarding this procurement should contact Katie Conn or Jamie Chebra, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, at (281) 524-7660 or katie.conn@esd11.com