

MINUTES OF MEETING OF THE
BOARD OF COMMISSIONERS

January 27, 2026

THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

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The Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") met in regular session, open to the public, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379, a meeting place inside the boundaries of the District, on Tuesday, January 27, 2026, at 5:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Karen Plummer	President
Dorothy Dalton	Vice President
Jared Adams	Secretary
Kofi Barkoh	Treasurer/Asst. Secretary
George Peckham	Asst. Treasurer

All members of the Board were present, except Commissioner Barkoh, thus constituting a quorum. Also attending the meeting were the following District employees: Mr. Jordan Anderson, Chief Executive Officer ("CEO"); Mr. Tony Farmer, Chief Financial Officer ("CFO"); Ms. Dan Wang, Financial Controller; Ms. Katie Conn, Director of Regulatory Affairs and Operations Support; Mr. Kevin Crocker, Chief Quality Officer; Ms. Kim Graham, Human Resources ("HR") Manager; Ms. Miranda Sevcik, Public Information Officer ("PIO"); Ms. Karisa Wendt, Executive Assistant; Mr. Brian Piatkowski, Experience Coordinator; Mr. Matt Folsom, IT Manager; Messrs. Michael Bailey and Rico Rivera, Ms. Shirley Ware and Ms. Brandi Richardson. Others in attendance were: Ms. Regina D. Adams, attorney, and Ms. Carla Christensen, paralegal, of Radcliffe Adams Barner PLLC ("RAB"), general counsel for the District; and Mr. Anthony Fetters of 62 Digital, LLC ("62 Digital"), the District's communications coordinator. A copy of the sign-in sheet is attached hereto.

WHEREUPON, the meeting was called to order by Commissioner Plummer and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

This meeting was video recorded by 62 Digital for use by the District. The meeting was also streamed live by 62 Digital on the District's website.

The Board held a moment of silence for prayer and reflection.

PUBLIC COMMENTS

There were no public comments at the time.

PRESENTATION OF SERVICE AND MERITORIOUS AWARDS

Mr. Anderson then recognized Ms. Ware and presented her with a Service Award in recognition of her five (5) years of service to the District.

APPROVAL OF THE MINUTES

The Board considered approval of the December 16, 2025 regular meeting minutes. Upon motion by Commissioner Peckham, seconded by Commissioner Dalton, after full discussion and the question being put to the Board, the Board voted unanimously to approve the December 18, 2025 regular meeting minutes and related certified agenda.

CEO'S REPORT

REVIEW COMPLIANCE, CLINICAL, IT, FLEET, PUBLIC RELATIONS, SAFETY, HR AND OPERATIONS MATTERS

Mr. Anderson presented to and reviewed with the Board the December 2025 CEO's Report, which included the EMS Survey Team Patient Experience Report for the month, copies of which are attached hereto.

Mr. Anderson next reviewed proposed pay-scale adjustments for various employee classifications. After a brief discussion, the Commissioners concurred that the implementation of any pay-scale adjustments for District staff would fall under the purview of the CEO's responsibilities.

Mr. Anderson then provided updates regarding the status of the District's operational performance. Mr. Anderson reported that, in December, the District: 1) operated its ambulances with approximately 1,063 total lost unit hours; 2) received 5,921 calls, 69.4% (3,436) of which resulted in hospital transports; 3) provided mutual aid on six (6) occasions and received mutual aid three (3) times; 4) maintained an overall response time compliance rate of 84%; and 5) experienced four (4) critical failures.

Mr. Anderson further reported that the District's average response times for December 2025 were as follows: 1) eight minutes and 23 seconds (8:23) for Priority 1 ("P1") calls; 2) eight minutes and 59 seconds (8:59) for Priority 2 ("P2") calls; 3) ten minutes and four seconds (10:04) for Priority 3 ("P3") calls; and 4) 14 minutes and 14 seconds (14:14) for Priority 4 ("P4") calls. Mr. Anderson noted that the average response times for December 2025 were well within the District's response goals of: 1) < ten (10) minutes for P1 calls; 2) < 15 minutes for P2 calls; 3) < 15 minutes for P3 calls; and 4) < 20 minutes for P4 calls.

Mr. Anderson next presented to and reviewed with the Board the District's clinical, public information and outreach activity reports, copies of which are attached hereto.

Mr. Anderson went on to review with the Board the fleet activity updates and information technology ("IT") initiatives, including system performance reports, copies of which are attached hereto. Additionally, Mr. Anderson reported that the District's ambulance and support vehicle fleet drove a total of 105,390 miles in December 2025.

Mr. Anderson next presented the District's public relations and media engagement report, a copy of which is attached hereto.

REVIEW AND APPROVE PROPOSAL FROM POWER FIELD SERVICES FOR PURCHASE OF NATURAL GAS GENERATOR FOR STATION NO. 402

Mr. Anderson then presented to and reviewed with the Board a proposal from Power Field Services for the purchase of a Blue Star Power natural gas generator for Station No. 402 for a cost of \$77,760.00 (through the Choice Partners Cooperative purchasing program), a copy of which is attached hereto. Mr. Anderson noted that the current generator at Station No. 402 was unreliable and recommended replacement. Ms. Adams noted that RAB reviewed the proposal and the Power Field Services' underlying agreement with Choice Partners Cooperative and provided comments on same. Upon motion by Commissioner Dalton, seconded by Commissioner Adams, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Power Field Services proposal and approve and authorize the purchase of a natural gas generator for Station No. 402, subject to finalization of the agreement for same.

APPROVE AND AUTHORIZE EXECUTION OF MEMORANDUM OF AGREEMENT ("MOA") WITH SOUTHEAST TEXAS REGIONAL ADVISORY COUNCIL ("SETRAC") FOR EMERGENCY MEDICAL TASK FORCE ("EMTF")

Mr. Anderson then presented to and reviewed with the Board the proposed MOA with SETRAC in connection with the District's future participation in the EMTF, a copy of which is attached hereto. Ms. Adams noted that RAB reviewed and provided comments on the MOA with SETRAC. A discussion ensued. Ms. Adams and Mr. Anderson noted that, in the event that District apparatus and employees are utilized for the EMTF, the District would be eligible to request reimbursement from SETRAC for same. Upon motion by Commissioner Dalton, seconded by Commissioner Adams, after full discussion and the question being put to the Board, the Board voted unanimously to approve the MOA with SETRAC and authorize the CEO to execute same on behalf of the District.

REVIEW AND DISCUSS PRELIMINARY INFORMATION RELATED TO FIRST ADDENDUM TO MASTER SALE OF GOODS AND SERVICES AGREEMENT WITH MIOVISION TECHNOLOGY US, LLC (FORMERLY GLOBAL TRAFFIC TECHNOLOGIES, LLC OR "OPTICOM/GTT") ("MIOVISION") FOR TRAFFIC PREEMPTION SYSTEM

Mr. Anderson next presented to and reviewed with the Board a draft of the proposed First Addendum to Master Sale of Goods and Services Agreement (the "Master Agreement") with Miovision in connection with the intersection preemption controller devices and related system, a copy of which is attached hereto. Ms. Adams stated that the original Master Agreement with Opticom/GTT: 1) was approved in 2018; 2) the term for same would expire in 2028; and 3) that the on-going cost to the District was \$237,345.78 per year. Ms. Adams went on the note that the First Addendum to the Master Agreement addressed technology upgrades to the preemption controller devices/traffic control system and would extend the term of agreement an additional ten (10) years. Mr. Farmer reported that, based on recent budget meetings, the District was budgeting approximately \$350,000.00 per year for participation in the intersection preemption system. A discussion ensued regarding the proposed cost associated with the technology upgrades, which

should provide some level of cost savings for the District. The CEO, CFO and Ms. Adams then answered various questions from the Commissioners. Ms. Adams then reported that no action was necessary at the time and that she was scheduled to discuss the matter further with the attorney for the fire emergency services districts located within the District.

REVIEW AND ACCEPT PROPOSAL FROM PROFESSIONAL AMBULANCE SALES AND SERVICE D/B/A SERVS ("SERVS") FOR THREE (3) APPARATUS REMOUNTS

Mr. Anderson then presented to and reviewed with the Board a proposal from SERVS (through the BuyBoard Cooperative purchasing program) for three (3) apparatus remounts for a cost of \$166,269.15 per remount, a copy of which is attached hereto. Ms. Adams noted that RAB reviewed the proposal and provided comments on same. A discussion ensued. Upon motion by Commissioner Dalton, seconded by Commissioner Adams, after full discussion and the question being put to the Board, the Board voted unanimously to accept the SERVS proposal and authorize the remount of three (3) apparatus.

REVIEW AND ACCEPT PROPOSAL FROM SERVS FOR THE PURCHASE OF FOUR (4) APPARATUS

Mr. Anderson then presented to and reviewed with the Board a proposal from SERVS (through the BuyBoard Cooperative purchasing program) for the purchase of four (4) new ambulances for a cost of \$350,997.80 per ambulance or a total of \$1,403,991.20, a copy of which is attached hereto. Ms. Adams noted that RAB reviewed the proposal and provided comments on same. A discussion ensued. Upon motion by Commissioner Adams, seconded by Commissioner Dalton, after full discussion and the question being put to the Board, the Board voted unanimously to accept the SERVS proposal and authorize the purchase of four (4) ambulances.

ADOPT ORDER DECLARING PROPERTY AS SURPLUS OR SALVAGE PROPERTY AND AUTHORIZING SALE OR DISPOSAL OF SAME ("SALVAGE PROPERTY ORDER")

Mr. Farmer and Ms. Adams next presented to and reviewed with the Board the Salvage Property Order. Mr. Farmer reported that the salvage property consisted of 30 modular office workstations furniture (desk, wall panels, drawers and related hardware) that were damaged or destroyed by the recent tornado that hit the District's maintenance building. Ms. Adams noted that the adoption of the Salvage Property Order granted District staff the authority to properly dispose of the property. A discussion ensued.

Upon motion by Commissioner Dalton, seconded by Commissioner Adams, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Salvage Property Order, a copy of which is attached hereto, thereby authorizing the appropriate disposal of same and authorizing District staff, as designated by the CEO, to handle same in accordance with the applicable terms of Section 775.0735, Texas Health and Safety Code.

CFO'S REPORT

APPROVE PAYMENT OF BILLS AND ISSUANCE OF CHECKS

AUTHORIZE LOAN PAYMENTS TO REGIONS CAPITAL ADVANTAGE ("REGIONS"), ZMFU, II/ZIONS BANCORPORATION ("ZMFU") AND FLAGSTAR PUBLIC FUNDING CORP. ("FLAGSTAR") (FORMERLY KNOWN AS SIGNATURE PUBLIC FUNDING CORP.)

Mr. Farmer presented to and reviewed with the Board the summary of activity, profit and loss statement, budget comparison, statement of cash flows, debt service payment schedule and list of checks and related invoices being presented for payment, copies of which are attached hereto.

Upon motion by Commissioner Dalton, seconded by Commissioner Adams, after full discussion and the question being put to the Board, the Board voted unanimously to approve the payment of bills and issuance of checks, including authorize the required loan payments to Regions, ZMFU and Flagstar.

REVIEW INVESTMENT REPORT

Mr. Farmer then presented to and reviewed with the Board the Investment Report, a copy of which is attached hereto. Upon motion by Commissioner Dalton, seconded by Commissioner Adams, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Investment Report.

REVIEW CHARGEMASTER AND TAKE ANY NECESSARY ACTIONS ON SAME

Mr. Farmer next presented to and reviewed with the Board a memorandum regarding the District's then-current charges and proposed new charges in the Chargemaster, a copy of which is attached hereto. Mr. Farmer recommended that the Board consider modifying the rates as follows:

	<u>Current Rate</u>	<u>Proposed Rate</u>
BLSE	\$2,063.43	\$2,104.70
ALSE	\$2,655.02	\$2,662.86
ALS 2	\$2,957.90	\$3,017.06
SCT	\$3,375.03	\$3,442.53
Treat/No Transport	\$ 516.81	\$ 527.15
Mileage	\$ 29.94	\$ 30.40

Upon motion by Commissioner Dalton, seconded by Commissioner Adams, after full discussion and the question being put to the Board, the Board voted unanimously to approve the amended District Chargemaster, as discussed, effective January 1, 2026.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Adams reviewed with the Board the Tax Assessor/Collector's Report for December 2025, a copy of which is attached hereto.

ATTORNEY'S REPORT, INCLUDING:

REVIEW RECENT PUBLIC INFORMATION ACT ("PIA") OR SUBPOENA REQUESTS AND STATUS OF RESPONSES TO SAME, IF ANY

Ms. Adams reported that, in the prior month, the District received one (1) subpoena request and RAB was working on the response to same.

ANNUAL REVIEW OF BOARD FEE OF OFFICE AND EXPENSE REIMBURSEMENT POLICY (THE "REIMBURSEMENT POLICY")

The Board then reviewed the District's Reimbursement Policy, which was amended on August 1, 2023, a copy of which is attached hereto. Ms. Adams stated that RAB was not recommending any changes to the District's Reimbursement Policy at the time but intended to provide an opportunity for the Commissioners to review and discuss the Reimbursement Policy prior to the SAFE-D Conference later in the week. No action was taken by the Board.

DISTRICT PERSONNEL MATTERS, INCLUDING REVIEW AND APPROVE AMENDMENTS TO DISTRICT HUMAN RESOURCES HANDBOOK

Mr. Anderson next reviewed with the Board the proposed amendments to the Employee Handbook, a summary of same is attached hereto. A discussion ensued regarding the necessary updates to the Employee Handbook. Upon motion by Commissioner Dalton, seconded by Commissioner Adams, after full discussion and the question being put to the Board, the Board voted unanimously to approve the amended Handbook, effective immediately.

DISTRICT REAL ESTATE MATTERS, INCLUDING:

REVIEW STATEMENTS OF QUALIFICATIONS ("SOQ") FOR ENGINEERING SERVICES IN CONNECTION WITH THE POTENTIAL SALE OF REMAINDER OF ADMINISTRATIVE PROPERTY

Ms. Adams reminded the Board that RAB sent the Request for Qualifications (the "RFQ") to four (4) civil engineers and only one (1) SOQ was received from Civil Grade Engineers ("Civil Grade"), a copy of which is attached hereto. A discussion ensued after which the CEO recommended acceptance of the SOQ from Civil Grade as the most qualified candidate.

Upon motion by Commissioner Adams, seconded by Commissioner Dalton, after full discussion and the question being put to the Board, the Board voted unanimously to accept the SOQ from Civil Grade with a finding that Civil Grade was the most qualified candidate and authorize the CEO and RAB negotiate the contract for engineering services with Civil Grade.

REVIEW AND APPROVE RADIO TOWER LEASE WITH AMERICAN TOWER CORPORATION ("AMERICAN TOWER")

Mr. Folsom presented to and reviewed with the Board a request for Board authorization for the District to enter into a Lease Agreement with American Tower and make the related capital purchases to support the deployment of a new UHF repeater site to strengthen the District's radio communication capabilities, a copy of which is attached hereto. Mr. Folsom stated that the proposed Lease Agreement with American Tower would include antenna space, a transmission line, generator pad, and an 11-foot by 21-foot (11' x 21') equipment shelter for a cost of \$1,500.00 per month over a ten (10)-year term, with three percent (3%) annual escalation and three (3) additional five (5)-year renewal options. Mr. Folsom went on to state that the UHF repeater hardware and base installation cost would cost \$51,000.00, if the District utilized the HGAC Buy purchasing cooperative contract pricing. Mr. Folsom then noted that full integration of the UHF repeater into the District's existing radio system, for an additional cost of \$21,000.00, was also strongly recommended. A discussion ensued. Mr. Farmer noted that the District's capital expenditure budget for Fiscal Year Ending December 31, 2026, would require amendment. Upon motion by Commissioner Adams, seconded by Commissioner Dalton, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the negotiation of a lease with American Tower and make necessary related capital purchases to support the deployment of a new radio tower.

DISTRICT PERSONNEL MATTERS, INCLUDING SET CEO 2026 SALARY AND REVIEW PENDING EMPLOYMENT RELATED CLAIMS

Ms. Adams stated that these personnel matters would be discussed in Executive Session.

EXECUTIVE SESSION

Commissioner Plummer then stated that the Board would convene in Executive Session to deliberate attorney-client privilege and personnel matters pursuant to Sections 551.071 and 551.074, Texas Government Code, respectively.

All members of the Board present, Mr. Anderson, Ms. Conn, Ms. Adams and Ms. Christensen convened into Executive Session at 6:11 p.m.

Mr. Anderson, Ms. Conn, Ms. Adams and Ms. Christensen exited Executive Session at 6:30 p.m.

Mr. Anderson re-entered Executive Session at 6:40 p.m.

Ms. Adams re-entered Executive Session at 6:53 p.m. and exited Executive Session at 6:55 p.m.

All other meeting attendees still present re-entered the meeting at 6:56 p.m.

RECONVENE IN OPEN SESSION

Commissioner Plummer reconvened the meeting in open session at approximately 6:57 p.m., at which time the following action was taken by the Board:

Upon motion by Commissioner Dalton, seconded by Commissioner Adams, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the end of the year performance pay for the CEO, as discussed in Executive Session.

There being no further business to come before the Board, the meeting was adjourned at 6:58 p.m.

PASSED, APPROVED AND ADOPTED this 24th day of February, 2026.




Secretary, Board of Commissioners